



Oceanview Bookstore Lead

Experience creative self-expression and rich connections in an environment where heart and meaning are a part of everyday life! [Mount Madonna Center](#) is offering a unique opportunity for an inspired and motivated individual interested in serving within a renowned retreat center and multigenerational yoga community overlooking Monterey Bay.

Mount Madonna is a center for learning that offers practices for living for the sincere seekers, thought leaders, retreat goers, teachers and students who desire an experience at the source. Since 1978, we have been honored to host both luminaries and practitioners in spiritual and religious traditions, artistic endeavors, social justice, and conscious business, among many others. Our residential community of practice and activities have been inspired by the yoga teachings and example of master yogi, Baba Hari Dass.

Mount Madonna prioritizes diversity, equity, inclusion, and belonging and strives to create a culture that empowers and supports individuals to bring their full and authentic self to the workplace. We look forward to hearing from you!

Visit <https://www.oceanviewbooksandgifts.com> for more information.

POSITION: Oceanview Bookstore Lead

Reports to: Operations Manager

JOB LOCATION: Mount Madonna Center - 445 Summit Road, Watsonville, CA, 95076

Reports to: Associate Director of Operations

JOB SUMMARY:

The Oceanview Books Lead oversees the operations of the bookstore and staff. The Lead works closely with our Guest Services department, the Reception Office, and the Marketing and Operations teams. The Lead ensures that the physical space is inviting, fresh, and functional in order to create a pleasant customer experience. The ideal candidate has strong customer service skills, leadership skills, an eye for aesthetics, and the ability to perceive and adapt purchasing to changing customer buying patterns.

Responsibilities include, but are not limited to, the following:

- Order and receive product.
- Maintain an accurate record of invoices and monthly inventory levels.
- Maintain and merchandise the store.
- Provide training and ongoing support for store clerks.
- Maintain scheduling and approve timecards.
- Other duties as assigned.

Key skills, experience, and requirements:

- 1 or more years of retail experience and staff coordination.
 - Strong customer service and interpersonal skills.
 - Experience with purchasing and receiving.
 - Proficient computer skills including a good understanding of Google Suite, MS Office, and POS/inventory systems.
 - The ability to work collaboratively as a part of a team.
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JOB TYPE:

Part-time: 24-28 hours per week

Offland or Residential

RATE OF PAY: Determined by the level of experience. Starting at \$17-20/hour.

Residential Position Available:

This position offers the opportunity to reside in a yoga community in beautiful natural surroundings. **We prefer to hire a residential staff member, but are accepting all applications.** Residential housing and all meals are included in an affordable monthly fee. Those interested in joining our multigenerational residential community would be open to living in an intentional yoga community and engaging with others in a positive way. We ask everyone to abide by the vegetarian guidelines while on the property. More details about the residential agreement will be provided during the interview.

BENEFITS:

- Part - time (24-28 hours per week)
 - 2 weeks per year of accrued paid vacation, rolls over for a maximum accrual of 3 weeks

- 30 hours of sick time per year
- Employee Sponsored Retirement Savings Plan after 3 months of employment
- Free meals cooked fresh daily for residential employees. For offland employees: one meal per day while working on site and reduced overnight accommodations when work-related
- Reduced rates on Kaya Kalpa Wellness Center treatments.
- Access to:
 - Meditation, asana (postures), and yoga philosophy classes
 - Walking/hiking trails with broad vistas, redwood forests, ponds and wildlife
 - Cafe and bookstore
 - Community garden and chickens
 - Hot tub
 - Community events
 - Seasonal retreats and programs

APPLICATION: *Thank you for your interest! Please send your resume and cover letter to work@mountmadonna.org.*

Mount Madonna Center maintains a policy of providing equal opportunity in all aspects of employment.

a) It is the policy of Hanuman Fellowship to ensure equal employment opportunity for all persons regardless of race, color, religion, age, disability, national origin, creed, gender, gender identity, sexual preference or any other non-merit factor.

b) It is the policy of Hanuman Fellowship to ensure equal treatment, including but not limited to recruitment, hiring, promotion, discipline, compensation, assignment, benefits, training, furloughs and rehiring.