

# Mount Madonna Center Residential Kitchen Manager & Cook Job Description

Resting on 380 mountaintop acres, Mount Madonna Center is a place for reflection, learning and developing deeper connections to earth, self and others. Visit our website for additional information: [www.mountmadonna.org](http://www.mountmadonna.org)

## Job Summary

If you are an enthusiastic cook, with management experience, and are excited about creating delicious vegetarian and vegan cuisine, Mount Madonna Center (MMC) would be delighted to hear from you. Your life at MMC would be fast paced, working in a beautiful, spacious kitchen with supportive staff in a collaborative work environment. Knowledge of Spanish is preferable.

## Job Responsibilities

- Cook for 40-50 residents. This number will fluctuate based on the number of guests up to 150 - 250 guests.
- Oversee and support kitchen staff, responsible for training staff and volunteers as necessary, and comply with safety and cleanliness standards.
- Oversee cost and billing of kitchen accounts.
- Responsible for lead cooking shifts and to support lead cooks.
- Work with the Operations Team to staff and schedule the kitchen team.
- Plan kitchen staff and other team meetings to share relevant information and maintain team relationships.
- Manage weekly ordering
- Manage menu planning and team
- Oversee inventory
- Develop new recipes
- Observe Mount Madonna kitchen principles
- Collaborate with the dining room lead and team to ensure working flow of meal service and planning events
- Other duties as assigned

## **Required Skills and Qualifications**

- 3-5 years of experience
  - Experience cooking 3 meals/day for a minimum of 100 guests.
  - The ability to communicate in a clear and efficient manner
  - Experienced in planning and executing various types of nutritious vegan/vegetarian/gluten-free meals, as well as have knowledge of various types of cuisines and dietary needs
  - Experience in bread making and desserts preferred.
  - Food safety certificate required
  - Basic computer skills
  - Time management skills
  - Team building ability
  - Personal qualities: integrity, honesty, active listener, empathetic, and collaborative
  - Interest in self-development
  - Respectful of MMC values and Code of Conduct.
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## **Job Type**

Full time 35 - 40 hours/week

## **Compensation**

\$18-\$25/hour

This position offers the opportunity to reside in a yoga community in beautiful natural surroundings.

## **Residential Position Available**

We prefer to hire a residential staff member, but are accepting all applications. Those interested in joining our multigenerational residential community of practice would be open to living in an intentional yoga community, engaging with others in a positive way, and keeping a clean and sober environment (no drugs or alcohol on the property). The community asks everyone to abide by the vegetarian guidelines while on the property. More details about the residential agreements will be provided during the interview.

## **Benefits**

This position offers 2 weeks of paid vacation, 1 week of sick leave, access to yoga classes and mentorship from elders. Medical and dental insurance available. Many people experience healing from the pristine campus overlooking Monterey Bay and nestled in the redwood forests, with hiking trails, ponds, and a multitude of wildlife.